

St. Mary Catholic School

Combined Implementation Projects

Code	Pillar	What	Who	When	Start Date	Update	Complete Date	Estimated Costs	Budget
M-1	Mission & Catholic Identity	Monthly focus on a different virtue-highlighted in Mass and Morning Prayer. Virtue awards will be given by teachers and celebrated in each grade level.	Staff	16-Dec	16-Oct	Started in 8th Grade		\$ -	
M-2	Mission & Catholic Identity	Religion curriculum focused on growth in knowledge, character, prayer, and service. Morning Prayer will be led by members of the 8 <sup>th</sup> . Grade Class.	Diocesan Curriculum Team & Administration	16-Nov				\$ -	
M-3	Mission & Catholic Identity	Following Afternoon Prayers (end of school day), there will be time taken for scripture, reflection and being "still" in each of our classrooms.	Staff	16-Dec				\$ -	
M-4	Mission & Catholic Identity	<u>Daily Mass</u> -Special Masses will be led by different classes; Schola (liturgical choir) will consist of Fifth, Sixth, Seventh, and Eight Grade Students. Students will try out for the Schola in 5th Grade.	Staff	16-Dec				\$ -	
M-5	Mission & Catholic Identity	Advent Celebrations; Daily explanation of a Jesse Tree symbol during Morning Prayer ...the symbol will be posted on a large bulletin board in each classroom; Sacrament of Reconciliation including Penance Service and individual confessions; Christmas Singing in the State Capitol Rotunda; All bulletin boards changed to reflect the birth of Jesus;	Staff	2016 Ongoing				Bulletin Boards?	\$ 500
M-6	Mission & Catholic Identity	Lent Celebrations; Ash Wednesday Mass; Sacrament of Reconciliation; Stations of the Cross; All bulletin boards reflect the Resurrection; Morning Prayer activity during the 50 Days of Easter;	Staff	2017 Ongoing				\$ -	
M-7	Mission & Catholic Identity	First Holy Communion: Eighth Graders make rosaries for the Second Graders prior to the First Holy Communion; School Penance service	8th Grade Teacher	2017				\$ -	
M-8	Mission & Catholic Identity	All Saints Day Celebration: Fourth Grade assists the First Grade with All Saints Day Procession & Parish/School Mass.	4th Grade Teacher	2017				\$ -	
M-9	Mission & Catholic Identity	To explore Teaching and modeling methods that provide the best educational methods to increase our Catholic Identity in the school and family. To treat each student has a distinct origin and is a unique individual. Our Catholic school is not simply a place where lessons are taught; it is a center that has an operative educational philosophy, attentive to the needs of today's youth and illumined by the Gospel message.	Staff/Parents	2017				\$ -	
M-10	Mission & Catholic Identity	<u>Catholic Schools Week</u> - Sunday morning Mass (the first day of Catholic Schools Week) with School Greeters, Readers, Gift Bearers and all children in school uniform; "Catholic" Spelling Contest; Letters of Thanksgiving to Priests; Letter of Thanks to parents for sending them to St. Mary's School; Honor parents who volunteer in school; Honor students who excel in academics and effort; Honor parishioners for their school involvement; Luncheon for the St. Mary's Teachers;	Staff/Volunteers/PTO	2017 Ongoing				Postage & Printing	\$ 500
M-11	Mission & Catholic Identity	<u>Annual Events</u> : Veterans' Day Prayer Service; All Saints Parade; Saints Museum; Blessing of Throats; Benediction and Adoration; May Crowning	Administratin & Staff	2016				\$ -	
M-12 Combi ned with C- 8	Mission & Catholic Identity	To explore new Service Projects: Children's Rummage Sale; Movie Night; Jump for Heart; St. Jude's Math-a-Thon; Walk for Life; Christmas Angel Program (members of the Parish receive gifts...shut-ins);St. (Blessed Mother) Teresa of Calcutta Food Drive;Eighth Graders perform Fifty Hours of Service for School, Church and Community; <u>All Parishioners</u> will be invited to Home and School Meetings, *St. Museum, *Singing at the State Capitol for Christmas, *Catholic Schools week celebration (includes Catholic Art Show),	Volunteers/PTO/Parishioners/S upporting Parishes	2016-2017				\$ -	
M-13	Mission & Catholic Identity	<u>Mass Journals</u> : Give Dynamic Catholic mass journals to the older students (5th-8th grade) Students will journal one thing from mass each day/week.	Clarissa Reddi will order journals to be distributed.	Order by summer 2017 to be distributed by start of school year 2017-2018				Approximately \$2.50/journal; 60 journals per year; first year donated by Nina; \$150/year	\$ 150

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M-14	Mission & Catholic Identity	<u>Prayer Partners</u> : Develop a system in which parishoners can "adopt" a child and pray for them as he/she receives First Communion, Reconciliation, and Confirmation. Student will also pray for partner to develop a prayer relationship. The child would only be identified by first name through the school. A tree or other structure would be created to display the children receiving the Sacraments.	The school/Altar Society will create the structure and develop the system to match parishoners with students.	2017				\$100/year	\$ 100
M-15	Mission & Catholic Identity	<u>Honorary Parishoners at School Events</u> : Use checklist edited from past to offer this to parishoners. Have someone speak at Mass to notify the parish of this opportunity. Arrange for potential transportation needed to school events by adding it to checklist as "volunteer driver." Verify if any safety procedures would need to be implemented and complete Diocesan Volunteer forms.	Pat/Muggs edit the checklist and identify a speaker for Mass.	Checklist: Spring 2017; implement August 2017				\$50/year	\$ 50
M-16	Mission & Catholic Identity	<u>Road Map</u> : Create a map of the entire school year, identifying key milestones in the year (e.g. Catholic Schools week, Christmas program, First Holy Communion). A copy of the map would be posted in the school, on the website and in the parish bulletin.	Muggs will create the map for the school and add it to the website.	Planning will begin in the Spring 2017. Map would be ready to be displayed by start of school year 2017.				\$100/year	\$ 100
M-17	Mission & Catholic Identity	<u>Decision Point (Confirmation) curriculum</u> : Order Decision Point curriculum from Dynamic Catholic for 2018 (no confirmation in 2017)	Nina and Father will order the curriculum	Order by summer 2017 to be distributed by start of school year 2017-2018				FREE (from Dynamic Catholic)	
M-18	Mission & Catholic Identity	<u>First Communion/First Reconciliation curriculum</u> : Order from Dynamic Catholic (planned release: 2017)	Nina and Father will order the curriculum	Order by summer 2017 to be distributed by start of school year 2017-2018				FREE (from Dynamic Catholic)	
M-19	Mission & Catholic Identity	<u>Birth and Baptism resource</u> : Order from Dynamic Catholic (planned release: 2020) Also, provide a gift of a onesie to babies and their families that says "Future St. Mary's Crusader" to connect them early on to the school	Clarissa Reddi and Father will order the resource; work with Home and School that did the sweatshirts	Order resource when released 2020; create/order onesies Spring 2017				\$15/onesie; 15 baptisms/year; \$225/year	\$ 225
M-20	Mission & Catholic Identity	<u>Volunteers to expand faith and knowledge in other areas of life (similar to EC3 program)</u> : ideas: Art, Family History, other languages, other dance/music from cultures within St. Mary's student population, priests/religious sisters. Survey students/parents for interest and prioritization.	Nina, Home and School, Pat, Muggs	Summer 2017				\$100/year	\$ 100
M-21	Mission & Catholic Identity	<u>World Map &amp; Flags</u> : Create/purchase a large world map and mark where all students come from to highlight the diversity within the student population; celebrate each country/ethnicity throughout the school year	Muggs	Summer 2017				\$150 one time fee	\$ 150
A-1	Academic Excellence	To implement diverse programs and events in the school, such as: *Patriotism-the Pledge, the Flag and Serving Our Country *State Capital and Centennial Mall Visits *From Farm to Table (where our food comes from) *Nursing Home Visitation Project *Native American Reservation Project (provide needed items)	Administration, Teachers, Parents, Community Members	Spring 2016				\$ 1,200	\$ 1,200

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A-2	Academic Excellence	To work with the HSA to offer educational opportunities for parents and students to partner together on homework and projects, possibly third Tuesday of the month.	Administrators, Teachers, Parents, HSA	2016-2017				\$ -	
A-3	Academic Excellence	To review curriculum by subject area and institute a Vertical Curriculum model (what students learn in one lesson, course, or grade level prepares them for the next lesson, course, or grade level) with programs such as: * Language Arts-2016 *Science - 2018 *Ec3 (Math tutoring partnership/mentoring) *Library Program (collaboration with classroom teachers) *Computer Program (collaboration with classroom teachers) *Title One (federally-funded Reading program) *Resource	PreK-8th Grade Teacher Teams by Subject Area	English - 2016, Math - 2016, then ongoing in other subject areas				\$ -	
A-4	Academic Excellence	To include faculty and staff in development and school management opportunities such as: Development-title 2 Grants & through Diocese *Catholic Learning Communities *School Improvement *Professional	Administrators, Faculty & Staff	Spring 2017				\$ -	
A-5	Academic Excellence	To include students in current and new programs, with leadership opportunities, such as: *SCHOLA (a student music ministry) *Photography Club-2016 (7th & *8th) *Heartland Big Brothers Big Sisters (tutoring program-see Shawn Kean) *Teammates (mentoring program) *Athletics ( Girls Volleyball, Boys and Girls Basketball, Boys and Girls Track) *Girl Scouts (see Karin Roberts) *Boy Scouts (combined with Blessed Sacrement) *Band *Pro Life Club	Administrators, Teachers, Parents, Sr. Mary	2016-2017				Costs offset by donations and grants	
A-6	Academic Excellence	To include students and parents in Leadership Academy and produce a Leadership Academy curriculum guide that is reviewed and updated annually.	6th-8th Grade Faculty and Principal	2016-2017; Curriculum Guide in 2017-2018				\$ -	
C-1	Communications & Community	Hire marketing coordinator for St. Mary's School	Marketing Coordinator, Principal, Father Dietrich	August 2016				\$25,000/yr - Offset by Grants	
C-2	Communications & Community	Develop multi-language promotional and informational materials for school, including Parent announcement in Spanish & Vietnamese.	Marketing Coordinator, Principal, Father Dietrich, parents/friends to translate	Spring 2017				Printing cost (\$1000? - Find partner to help with printing?)	\$ 1,200
C-3	Communications & Community	More promotional items (t-shirts, sweatshirts, etc.) for parents, alumni, and community to purchase and wear	Principal, School Secretary, Creation Screenprint and Embroidery	September 2016, ongoing				\$ -	
C-4	Communications & Community	Host Family and Community Events	School Faculty, Parents, Students, Parishioners, Community business partners	Begin in 2016-2017 school year				\$ -	
C-5	Communications & Community	Increase Fundraising Efforts through programs such as Water Bottles on game day, Around the World Food Days, etc.	School Faculty, Parents, Students, Parishioners, Community business partners	Begin in 2016-2017 school year				\$ -	
C-6	Communications & Community	Create database of parishioners, alumni, Create database of benefactors, donors and volunteers (money, services, goods)	Marketing Coordinator, Principal, Father Dietrich, Parish Secretary	In progress				\$ -	

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C-7	Communications & Community	To promote service projects and giving back to the community at least once in every grade per year.	Marketing Coordinator, Principal, Father Dietrich, School Faculty, Students, Parents, Parishioners, Others?	In progress				\$ -	
C-8	Communications & Community	To promote Parish and School Relationships through invitations to parishioners to attend school functions, by hosting Mass and concerts at the church, having students talk at Mass about the blessings in the school, etc.	Principal, School Faculty, Father Dietrich, Priests at Other Parishes, Parents, Students, Parishioners	In progress				\$ -	
C-9	Communications & Community	To promote Community and School Relationships through visible service projects and reaching out to local businesses/organizations to let them know about the school. Meet with downtown businesses and get them involved in the St. Mary's Mission.	Principal, School Faculty, Father Dietrich, Priests at Other Parishes, Parents, Students, Parishioners, Community Partners	2017-2018 School Year				\$ -	
C-10	Communications & Community	To promote Parish to Parish Relationships by having students/parents speak at other Parishes about the benefits of the school, including St. Mary's events in their bulletins, and possibly designating someone as a contact person at the parish.	Principal, School Faculty, Father Dietrich, Priests at Other Parishes, Parents, Students, Parishioners	Spring 2017				\$ -	
C-11	Communications & Community	To Attract and Retain Students and Families through Outreach and Marketing Activities, such as e-newsletter, bulletin announcements, posters, flyers, signs, etc.	Principal, School Faculty, Father Dietrich, Priests at Other Parishes, Parents, Students, Parishioners, Community Partners	In progress				\$ 2,000	\$ 1,000
C-12	Communications & Community	To develop and maintain a Facility Improvement plan, to make the school more welcoming and updated. Market and communicate the plan and how to donate to the funding for improvements.	Principal, School Faculty, Father Dietrich, Priests at Other Parishes, Parents, Students, Parishioners, Community Partners	2017-2018 school year				TBD	
C-13	Communications & Community	To market Technology and Curriculum Improvements as they happen, so families and parishioners are aware of new upgrades.	Principal, School Faculty, Father Dietrich, Priests at Other Parishes, Parents, Students, Parishioners, Community Partners	2017				\$ -	
C-14	Communications & Community	Incorporate multi-cultural heritage into school life by hosting ethnic events, programs and student projects.	Principal, School Faculty, Parents, Students, Parishioners, Partner Parishes, Community Partners	2017-2018 school year				\$ -	
C-15	Communications & Community	To promote diversity in our community and to encourage all people to attend St. Mary's Catholic School, through marketing and communication efforts. Promote "we are alike, not different" concept.	Principal, School Faculty, Parents, Students, Parishioners, Partner Parishes, Community Partners	Spring 2017				\$ -	
F-1	Financial Future	To gradually increase tuition to create sustainability, add tuition discounts based on Engagement Program and financial need.	Finance Team	2017				\$ -	
F-2	Financial Future	To create a Guardian Angel fund for students who qualify for the Federal Free and Reduced Lunch Program and solicit donations to help offset tuition discounts.	Fr. Dietrich	2017				\$ 5,000	\$ 5,000
F-3	Financial Future	To explore Before and After School care that extends from 6:00am/6:30am to 6:00pm and new Pre-K options to increase enrollment at the school.	Fr. Dietrich/Nina Beck	2017				\$ -	
F-4	Financial Future	To set a goal of establishing a mix of income from tuition (33%), parish support (33%) and fundraising/grants (33%).	Fr. Dietrich/Nina Beck	2017				\$ -	
F-5	Financial Future	To hire a Grantwriter/Fundraising Manager to find new sources of income for the school; apply for a grant to offset start up expenses.	Fr. Dietrich & Nina Beck	2017				\$20,000 Offset by Grants	
F-6	Financial Future	To set goals for grants and new funding for the Grant Writer each year.	Fr. Dietrich & Nina Beck	2017					
F-7	Financial Future	To secure funding for EC-3 or alternative advancement program through grants and scholarships.	Grant Writer/Nina Beck	2017				TBD/Costs offset by Grants	

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F-8	Financial Future	To finalize the Tuition agreement by January 2017, to include Stewardship & Scholarship requirements and benefits as well as tuition overview.	Fr. Dietrich & Nina Beck	Jan-17				\$ -	
F-9	Financial Future	To host a Parent Meeting before school in August to explain tuition forms, volunteer opportunities and Engagement policy/discounts.	Fr. Dietrich & Nina Beck	Summer 2017					
F-10	Financial Future	To create a list of volunteer opportunities prior to August each year, so parents can sign up at Parent Meeting before school starts.	Home School Assn	Summer 2017				\$ -	
F-11 Combi ned with C- 15	Financial Future	To develop a master facilities plan with parishioners and parents in the school, to create a long term plan and funding sources, including grants.	Building/Finance Committee	2018				\$ -	
F-12	Financial Future	To finalize a 2016-2021 School Five year budget and update in August of each year. Post on the website.	Finance Team & Teresa Macias	2017				\$ -	
Total Projects				52	In Progress	1	Complete	0	Total Budget \$ 10,275